

MINUTES OF THE KPA ANNUAL GENERAL MEETING HELD ON 26TH APRIL, 2018 AT THE PRIDE INN PARADISE HOTEL, MOMBASA

Present:

- | | | |
|---------------------------|-------------------------------|-------------------------------|
| 1. Dr. Agnes Mithamo | 34. Dr. Francis Ogaro | 67. Dr. Peter Ngwatu |
| 2. Dr. Ahmed Laving | 35. Dr. Gacheri Nyamu | 68. Dr. Peter Wagura |
| 3. Dr. Alfred Shiroya | 36. Dr. George Bogonko | 69. Dr. Philip Cheptinga |
| 4. Dr. Alice W. Gicheru | 37. Dr. Grace Nalwa | 70. Dr. Rachel Inginia |
| 5. Dr. Ambrose Agweyu | 38. Dr. Hezron Odongo | 71. Dr. Rose Kamenwa |
| 6. Dr. Ambrose Misore | 39. Dr. Isaac Tsikhutsu | 72. Dr. Rosemarie Lopokoityit |
| 7. Dr. Angela Migowa | 40. Dr. Ismail Ahmed | 73. Dr. Sam Akech |
| 8. Dr. Annah Wamae | 41. Dr. Jacquie Oliwa | 74. Dr. Sammy Kilonzo |
| 9. Dr. Austin Omondi | 42. Dr. Jecinter Modi | 75. Dr. Samuel Ngar'ngar |
| 10. Dr. Bakari Suleiman | 43. Dr. Joan Ongare | 76. Dr. Samuel Otido |
| 11. Dr. Benard Gatinu | 44. Dr. Joel Muthuri | 77. Dr. Santau Migiro |
| 12. Dr. Benard Munyao | 45. Dr. John Tole | 78. Dr. Saumu Wayuwa |
| 13. Dr. Beth Maina | 46. Dr. John Wachira | 79. Dr. Scholastica Muriithi |
| 14. Dr. Bill Kigathi | 47. Dr. Joyce Mbogo | 80. Dr. Serah Ngugi |
| 15. Dr. Boniface Nyumbile | 48. Dr. Judy W. Machoka | 81. Dr. Solomon Njuguna |
| 16. Dr. Brian Mangu | 49. Dr. Juliana Otieno | 82. Dr. Stephen Muhudhia |
| 17. Dr. Catherine Muendo | 50. Dr. Justus Simba | 83. Dr. Stephen Wanjohi |
| 18. Dr. Catherine Mutinda | 51. Dr. Lawrence O. Okongo | 84. Dr. Supa Tunje |
| 19. Dr. Cecilia Kireria | 52. Dr. Lena Kombo | 85. Dr. Susan Wariua |
| 20. Dr. Cecilia Wamanda | 53. Dr. Magdalene Kuria | 86. Dr. Syeda Raana Hussain |
| 21. Dr. Charles Nzioki | 54. Dr. Martin Joseph Chabi | 87. Dr. Thomas Ngwiri |
| 22. Dr. Christine Chege | 55. Dr. Maureen Muriithi | 88. Dr. Timothy Panga |
| 23. Dr. Christine Muasya | 56. Dr. Melab Musabi | 89. Dr. Vankwa Indeche |
| 24. Dr. Daisy Ndwiga | 57. Dr. Michuki Maina | 90. Dr. Waceke Kombe |
| 25. Dr. David Githanga | 58. Dr. Miriam Weu | 91. Dr. Wahu Gitakah |
| 26. Dr. David Kimutai | 59. Dr. Mohamed Z. Alavi | 92. Dr. Zipporah Gatheru |
| 27. Dr. Doris Kinuthia | 60. Dr. Mohan Lumba | 93. Prof. Aggrey Wasunna |
| 28. Dr. Elizabeth Awimbo | 61. Dr. Mwanisha Hatimy | 94. Prof. Elizabeth Obimbo |
| 29. Dr. Emily Njuguna | 62. Dr. Nicholas Odera | 95. Prof. Mike English |
| 30. Dr. Evelyne Nganga | 63. Dr. Patricia Odera-Ojwang | 96. Prof. Rachel Musoke |
| 31. Dr. Fareena Ahmed | 64. Dr. Patrick Mburugu | 97. Prof. William Macharia |
| 32. Dr. Felicitas Makokha | 65. Dr. Paul Laigong | |
| 33. Dr. Florence Kapanga | 66. Dr. Paul Musila | |

Preamble:

The Chairman called the meeting to order at 5:00 p.m.

Minute 1/2018 - Confirmation of the Agenda

The Chairman read out the agenda for the meeting as had been laid out. There being no comments from the floor, the agenda was adopted.

Minute 2/2018 – Confirmation of the Minutes of the Previous AGM Meeting

The following were raised as amendments to the previous minutes.

It was noted that Dr. Rose Kamenwa had been unwell during the previous AGM and should therefore have been recorded as an apology. It was also noted that Dr. Lucy Gachare appeared twice under the list of members present.

The minutes were accepted as confirmed as a true record of the proceedings as proposed by Dr. Supa Tunje and seconded by Dr. Vankwa Indeche.

Minute 3/2018 – KPA Secretary’s Report

The KPA Secretary, Dr. Rosemarie Lopokoiyit gave the Secretary’s Report. The highlights of this were as follows:

- KPA Scientific Calendar of Activities
- KPA Branch Activities outlining the regional activities that had been held by the North Rift and Lake region branches.
- Online CME modules that had been recorded and made available for KPA members throughout the year
- A New Strategic Plan (2018-2022) would be launched at the Gala Dinner later that evening

KEPRECON Report:

Prof. Grace Irimu, Secretary of the KEPRECON Board read out the KEPRECON Report.

- The genesis of KEPRECON
- The relationship between KPA and KEPRECON
- The objectives of KEPRECON
- The difference between KPA and KEPRECON governance structures. KEPRECON Governance leadership structure 2016.

In a nutshell, KEPRECON was established to:

1. Respond to the needs of the major project funders
2. Create a platform to facilitate members interested in research and to manage their research funds.

Discussion:

Ques: A member sought to know if KEPRECON could help post graduate students fund their studies:

Ans: While KEPRECON has no funds set aside to help post graduate students, they are willing to help get funding for any projects members may have.

Ques: A member felt that the Secretary’s report was very brief and should have said more from the Strategic Plan especially as regards Policy and Advocacy. What changes are we advocating for as an association?

Ans: The evaluation of the previous strategic plan was done and this was availed to members and can be shared again in summary to all members.

Ques: What is the role of KPA in determining the leadership of KEPRECON?

Ans: All the members of KEPRECON are members of KPA. There are also 2 seats reserved for the KPA Chairman and also for one other member so KPA is very involved.
The only difference between KPA and KEPRECON is that this was the research arm of the association.

Ques: Eldoret is the centre of more than 100 members. The attendance at this conference is however low because of their experience when the conference was held in Eldoret. The team has felt mistreated and this should be addressed. There is also a feeling also that there is no representation from the regions in KPA and KEPRECON and this should be looked into.

Ans: During the AGM held in Eldoret in 2016, the board declared that one of its goals was to decentralize the organization to the region. The message to our colleagues in Eldoret therefore is that nothing would give us more pleasure than to see the branches come up. There was also a good representation for the branches during the strategic planning workshop and it was hoped that the members felt heard. Regarding the leadership of KEPRECON, being an NGO the governance structure is different and therefore people are welcome to apply.

Ques: It was felt that the issue of KEPRECON was still not clear and the matter needed to be addressed over and over. A question was raised also on the matter of the NGO having more money than the parent body and concern that this might be cause for conflict in future.

Ans: A brochure had been circulated on what KEPRECON was and their objectives. Members were welcomed to engage. It was the joy of KPA to see KEPRECON grow bigger just like the BMJ had grown bigger than the parent body BMA.

Ques: Should the KEPRECON accounts be presented at the KPA AGM?

Ans: The KEPRECON systems were very transparent and matters are shared at the AGM where the KPA representatives attend. Any members who wish to see the accounts are welcome to visit the office and peruse the accounts. According to the new Memorandum of Understanding, a fixed benching fee has been agreed upon.

Minute 4/2018 – KPA Treasurer’s Report and Adaptation of Accounts for 2017

The KPA Treasurer, Dr. John Wachira gave the Treasurer’s report. He highlighted the following issues:

It was noted that the list of paid up members had grown from 68 members in 2015 to 200 members in 2018. At an annual subscription fee of Kshs 3,000, members were encouraged to pay this to build the association.

The treasurer noted an increase investment income from Kshs 76,543 in 2015 to Kshs 442,950. This was raised mainly from the CIC Investment account and were the efforts towards sustainability for the association.

Mr. Erastus Kwaka, KPA Independent Auditor from Horwath Erastus and Co. gave the report of the Audited Accounts ending December, 31st 2017. He began with a report that the error in Page 6 had been corrected and this would be availed to members as the meeting continued.

An overview of the Statement of Comprehensive Income was given followed by the report of the Independent Auditor.

Discussions:

Ques: Congratulations to the KPA Board for their foresight in investing in the Money Market because this means the money is growing. The member noted that the Conference costs had reduced from 14 million in 2016 to Kshs 9.8 million in 2017 because of the AAP expenses incurred in Eldoret.

Ans: The P&G contract had come to an end and it took time to renew the contract for another 3 years.

There being no other questions, the accounts were adopted as proposed by Dr. David Githanga and seconded by Dr. Ambrose Agweyu.

Minute 5/2018 - Appointment of Auditors and Legal Advisor

The Chairman put to the floor that it was the Board's proposal to adopt Crowe Horwath. This was adopted as proposed by Dr. Ngwatu and seconded by Dr. Kuria.

Minute 6/2018 – Announcement of the 2018 Election Results

Having come to the end of the tenure of the Board term, Dr. Ngwiri and his team officially vacated their offices. The Board of Trustees led by the Chair, Dr. Stephen Muhudhia took to the Chair.

The Trustees began with a warm word of congratulations from Dr. Mohan Lumba to Dr. Ngwiri and his team for a job well done. It was clear that the numbers and figures spoke for themselves. A round of applause was given for a job well done.

Dr. Muhudhia outlined that there had been no nominations for the executive board positions and therefore the following positions went in unopposed:

National Chairman:	Dr. Thomas Gichuru Ngwiri
Vice Chairman:	Dr. Lawrence Owino Okongó
Treasurer:	Dr. John Wachira
Secretary:	Dr. Rosemarie Gachie-Lopokoiyit
Assistant Secretary:	Dr. Catherine M. Mutinda

On behalf of the Trustees and Returning Officers, Dr. Muhudhia read the results of the vote which had chosen the following as the new board members for the term 2018 – 2020:

- 1. Dr. Nicholas Odera**
- 2. Dr. Beth Maina**
- 3. Dr. Bill Kigathi**
- 4. Dr. Paul Musila**

Having called the new team back to the front, Dr. Ngwiri led the team in giving an acceptance speech. He expressed his gratitude for having expressed their confidence in this team by electing them in. He also thanked the Returning Officer for conducting a free and credible elections.

Minute 7/2018 – AOB

The Chair called for proposals for a venue for the next conference. It was agreed that some criteria must be considered:

- Size of the hotel (at least 500 conference hall capacity)
- Breakaway rooms (at least 4)
- Children's Programmes
- Weather

Proposals were given: Mount Kenya and Coast. The Chair accepted these and advised that the Board and Secretariat would consider these suggestions and advise on the same.

It was further suggested that the Board put aside more funds for sponsorships to registrars – over and above the rapporteurs.

Minute 8/2018 – Vote of Thanks

The vote of thanks was given by Dr. Lawrence Owino, Vice Chair of KPA.

The final thanks went to the LoC ably led by Dr. Elizabeth Awimbo. She in turn thanked all members for attending and welcomed them to extend their stay if they so wished.

There being no other business, the meeting came to an end at 7:00 p.m.

Signed as a true record of the proceedings;

Chairman: _____

Date: _____

Secretary: _____

Date: _____